

# EARL SOHAM PARISH COUNCIL MEETING

Thursday 5th November 2020

At 7.30 pm Extraordinary Virtual meeting

## Agenda

- 1) Apologies for absence GH
  - 2) Declaration of interest ALL
  - 3) a Approval of minutes from 29th September 2020  
b Matters arising from 29th September 2020
  - 4) Public Comment
  - 5) District Council Report Maurice Cooke
  - 6) Planning Application DC/20/3230/FUL confirmation
  - 7) Internal audit report and actions
    - a) Financial Regulations
    - b) Confirm Financial Officer
    - c) Adopt Standing Orders
    - d) General power of competence
    - e) Risk Assessment
    - f) Effectiveness of internal controls
    - g) Income received report
    - h) Confirmation that clerk has opted out of pension scheme
    - i) Asset register
    - j) Adopt new bank reconciliation to new format
    - k) Approval of Auditor for 20/21 accounts (SALC)
  - 8) Earl Soham Community Corona Response Group *members of the public may be excluded from this discussion due to legal advice*
  - 9) New Website to comply with new regulation WCAG 2.1 (web content accessibility guidelines)
  - 10) Neighbourhood Plan update
  - 11) Allotment funding idea
  - 12) Finance report
  - 13) cheques to be signed
  - 14) Correspondence
  - 15) Any other business
- Next meeting Thursday 7<sup>th</sup> January

Signed *Guy Harvey* 29/10/2020

The Public and Press are cordially invited to join the virtual meeting but will need to contact the clerk via email [guyharvey1@btinternet.com](mailto:guyharvey1@btinternet.com) by the 4<sup>th</sup> November 2020 and request to join the meeting